

MINUTES of the meeting of the **PEOPLE, PERFORMANCE AND DEVELOPMENT COMMITTEE** held at 10.00 am on 16 January 2024 at Surrey County Council, Woodhatch Place, 11 Cockshot Hill, Reigate, Surrey, RH2 8EF.

These minutes are subject to confirmation by the Committee at its meeting.

Members:

(* = in attendance)

Tim Oliver (Chairman)*
Denise Turner-Stewart (Vice-Chairman)*
Will Forster
Eber Kington*
Sinead Mooney*
Mark Nuti*

41/23 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]

Apologies for absence were received from Will Forster.

Catherine Powell joined the meeting remotely as an observer.

42/23 MINUTES OF THE PREVIOUS MEETING [Item 2]

The minutes of the meeting held on 14 November 2023 were agreed as a true record of the meeting.

43/23 DECLARATIONS OF INTEREST [Item 3]

There were none.

44/23 QUESTIONS AND PETITIONS [Item 4]

There were none.

45/23 ACTION REVIEW [Item 5]

Key points from the discussion:

The Chairman introduced the report. There were no outstanding actions to note.

Actions/ further information to be provided:

None.

RESOLVED:

The Committee noted the Actions Tracker.

46/23 FORWARD WORK PROGRAMME [Item 6]

Key points from the discussion:

The Chairman introduced the report.

A Member noted that there was no reference to a report on the LGA Equality, Diversity and Inclusion (EDI) Peer Review in the forward work programme. The Director of People and Change reported that the LGA EDI Peer Review and one workforce review (on disability) were now complete, with two ongoing workforce reviews. There had originally been an intention to bring a report when all the reviews were complete, but she was happy to bring a progress report to the 8 April meeting.

Actions/further information to be provided:

Officers to bring a progress report on the EDI Peer Review and workforce reviews to the 8 April meeting.

RESOLVED:

The Committee noted the Forward Work Programme.

47/23 EXCLUSION OF THE PUBLIC [Item 7]

RESOLVED:

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

48/23 PROCESS FOR APPOINTING A NEW CHIEF EXECUTIVE AND INTERIM ARRANGEMENTS [Item 8]

Officers:

Shella Smith, Director – People & Change

Key points from the discussion:

The report was introduced by officers. The Committee asked a number of questions which were responded to by the officers present before moving to the recommendation.

Actions/further information to be provided:

None.

RESOLVED:

See Exempt Minute E-01-24

49/23 MUTUALLY AGREED RESIGNATION SCHEME FOR EMPLOYEES [Item 9]

Officers:

Shella Smith, Director – People & Change

Key points from the discussion:

The report was introduced by officers. The Committee asked a number of questions which were responded to by the officers present before moving to the recommendation.

Actions/further information to be provided:

None.

RESOLVED:

See Exempt Minute E-01-25

50/23 REDUNDANCY AND PENSION PAYMENTS FOR A SURREY COUNTY COUNCIL EMPLOYEE [Item 10]

Officers:

Emma Lucas, Head of Business Partnering and Employment Practice

Key points from the discussion:

The report was introduced by officers. The Committee asked a number of questions which were responded to by the officers present before moving to the recommendation.

Actions/further information to be provided:

None.

RESOLVED:

See Exempt Minute E-01-26

51/23 DATE OF NEXT MEETING [Item 11]

The Committee noted that its next meeting would be on 22 January 2024.

Meeting ended at: 10:45am

Chairman